

## Logging a Concern about a Child's Safety or Welfare:

Name and Address of your church/parish/benefice:

Full Name of Child/Young Person:

Address:

Date of birth:

School (if known):

### Account of what happened

*(Write what happened as accurately as you can. Include who was involved, when it happened, i.e. day, month and time, where it happened, any other witnesses or behavioural signs that you observed. If your log includes an injury, describe it and say exactly where it was on the child. If your log includes anything that a child told you, please use the child's own words. Use a separate sheet if necessary.*

**Action taken:** *if any referral is made or professionals spoken to please give their name and organisation, and any actions that they agreed to take.*

Your name and role in the church:

Your Signature:

Date (include year) and time of the incident and of this log:

Please notify Cathy Roberts, Parish Safeguarding Representative of the incident and give her this form. Email: [ccdjr@btinternet.com](mailto:ccdjr@btinternet.com) Tel 01904 470808